

**November 10 , 2014**

# **Minutes**



# Marvin L. Winans Academy of Performing Arts

Board of Directors

Minutes of meeting held on:

Monday, November 10, 2014

Marvin L. Winans Academy of Performing Arts

Board of Directors Meeting

Monday, November 10, 2014

The monthly meeting of the Board of Directors of the Marvin L. Winans Academy of Performing Arts was held on Monday, November 10, 2014 at Nevada Campus, Detroit, MI at 6:00 p.m.

**The following Board Members were present:**

- William Young, III – Board President
- Atty. Paul Green – Vice President
- Dr. Deborah Smith-Pollard – Board Secretary/Treasury

**The following Board Members were not in attendance:**

- Arthur Cartwright – Board Member
- Dr. Lloyd Crews – Board Member

**Guest included:**

- Cindy Williams – Solid Rock
- Lateefah Walker – Solid Rock
- Dr. Randy Hayward – Superintendent
- Principal Rochelle Ponder – Principal, Middle School
- Jamie Brooks – Dean of Students – High School
- Nneka Rideout – Administrative Assistant – Superintendent

President William Young, III officially called the meeting to order at 6:50 p.m.

Board moved to approve the agenda and minutes from the last month's Board meeting with a correction noting that the Management Agreement was reviewed and approved at the last month's Board meeting. Motion made by William Young III and was seconded by Atty. Paul Green.

Motion made to approve the agenda and minutes from Last month's board meeting:

➤ **Roll Call Vote:**

Yeas: William Young, III, Atty. Paul Green, Dr. Deborah Smith-Pollard

3 Yeas and 0 Nays

The motion was approved.

## **Principals & Superintendent Reports:**

### **District: (presented by Superintendent Dr. Randy Hayward)**

- **Enrollment Report – The Superintendent stated that the current enrollment is as follows:**
  1. **Total Enrollment – 890**
  2. **Total Vacancies – 223**
- **District Academic Report**
  - Report cards distributed – October 31, 2014
- **District Curriculum Report**
  - The adoption of MAISA K-12 Curriculum Standards – Action Item
  - Curriculum Crafters
    - a) Unannounced walk-thru
    - b) Evaluation of the Curriculum
    - c) Audit Curriculum Quarterly and Annually
- **District Report**
  - District Wide Epi-Pen Training
  - Priority Redesign Plan for Dominican Campus being submitted this week
- **District Professional Development**
  - Wayne RESA ongoing Priority status training
  - Monthly Principal Leadership Meeting at SVSU
  - Superintendent attends Gerstacker Fellowship at SVSU
  - Professional Learning Workshop – Tuesday, November 4, 2014

Motion made to approve the principals/superintendent reports as presented. Motion made by President William Young III. Motion was seconded by Atty. Paul Green.

- **Roll Call Vote:**  
Yeas: William Young, III, Atty. Paul Green, Dr. Deborah Smith-Pollard  
3 Yeas and 0 Nays  
The motion was approved

**High School: (presented by Superintendent Dr. Randy Hayward)**

- **Enrollment Report – The Principal stated that the current enrollment is as follows:**
  1. **Total Enrollment – 176**
  2. **Total Vacancies – 49**
- **School Academics**
  - Plato Data/Results presented to the Board of Directors. Scores and Data Analysis will be sent to the Board of Directors via email.
  - College Acceptance List – 27 Students with college acceptance
  - November Newsletter
- **Events and Activities Report**
  - October 30<sup>th</sup> – United States Navy Visit
  - November 7<sup>th</sup> – S.T.E.M. Friday Workshop Series
  - November 7<sup>th</sup> – Senior Pinning Ceremony
  - November 12<sup>th</sup> – United States Army Visit
  - November 13<sup>th</sup> – National Honor Society Induction Ceremony
- **School Professional Development**
  - November 6<sup>th</sup> – SVSU Leadership Meeting – Mr. Pettway
- **School Discipline**
  - Referrals – 35
  - Suspensions – 22
  - Expulsions – 0
- **College Recruiting Visits**
  - November 1<sup>st</sup> – Saginaw Valley State University Fall Open House/Tour
  - November 3<sup>rd</sup> – Central State University Admissions/Scholarships Presentation
  - November 3<sup>rd</sup> – Eastern Michigan University Admissions/Scholarship Presentation
  - November 5<sup>th</sup> – Madonna University College Day GEAR UP MI Admissions Presentation

Motion made to approve the principals/superintendent reports as presented. Motion made by President William Young III. Motion was seconded by Atty. Paul Green

- **Roll Call Vote:**
  - Yeas: William Young, III, Atty. Paul Green, Dr. Deborah Smith-Pollard
  - 3 Yeas and 0 Nays
- The motion was approved

**Middle School: (presented by Principal Rochelle Ponder)**

- **Enrollment Report – The Principal stated that the current enrollment is as follows:**
  1. **Total Enrollment – 218**
  2. **Total Vacancies – 52**
  
- **Data**
  - Performance Series Fall Data Analysis Report
  - Dec. 2<sup>nd</sup>, Feb 9<sup>th</sup>, & April 6<sup>th</sup> – Scantron Testing Dates – Based on an 8-week instructional schedule
  
- **Pertinent School Academics / Activities**
  - National Junior Honor Society Induction Ceremony
    - 17 student are being inducted
  
- **Strategies**
  - IPads were ordered for honors math class
  - Evidence-Based Literacy Instruction (EBLI) – Flint, MI – A revolutionary system of literacy instruction that provides teachers with the research-based theory, skills, concepts and practice to effectively and efficiently teach students how to read, write, and spell correctly.
    - Tanisha Irvin
    - Leah Basala
    - Candice Tarter
    - D'Shondra Rideout
    - Ashleigh Pope
  
- **Staff Professional Development**
  - Department Meetings
  - Nov. 6<sup>th</sup> – SVSU Leadership Meeting – Ms. Ponder
  - Nov. 11<sup>th</sup> – Rigor and Relevance Workshop – Ms. Hackett Lett
  - Nov. 11<sup>th</sup>-13<sup>th</sup> - EBLI Training – Ms. Irvin, Ms. Basala, Ms. Pope, Ms. Tarter, Ms. Rideout
  - Nov. 12<sup>th</sup> – SVSU Rigor and Relevance Workshop, Social Studies – Mr. Kjerrumgaard
  
- **Miscellaneous**
  - Students on District Plan of Action
    - None

Motion made to approve the principals/superintendent reports as presented. Motion made by President William Young III. Motion was seconded by Atty. Paul Green.

- **Roll Call Vote:**

Yeas: William Young, III, Atty. Paul Green, Dr. Deborah Smith-Pollard  
3 Yeas and 0 Nays
- The motion was approved

**Elementary Report: (present by Superintendent Dr. Hayward)**

➤ **Enrollment Report – The Principal stated that the current enrollment is as follows:**

1. **Total Enrollment – 496**
2. **Total Vacancies – 107**

➤ **School Academics:**

*Priority School Updates*

- Meeting with Dr. Ethel Jones, Academic Outreach Specialist October 29, 2014 to preview Rapid Growth Model of Intervention
- District Meeting of Transformational Strategies with Dr. Jones of MSU was cancelled and will be rescheduled.
- 2<sup>nd</sup> Technical Assistance to receive feedback on the Redesign Plan – Thursday, October 30, 2014; 10:00am Sharp at Dominican (Principal, Superintendent, Management). Phone Conference will not be rescheduled!
- Final Redesign Plan due November 18, 2014
- School-Level Implementation of Professional Learning communities via the 6 month training sessions has begun.

*Data Updates:*

- Reading & Math data analysis will be submitted next Admin. Meeting
- Performance Series Data

*Title 1 Updates:*

- Instructional Support teams will work with bottom 30% in Reading & Math as identified on MEAP (Interventionist, Para Professional, Tutoring)
- District title 1 meeting with Para Professionals October 29, 2014, 9:00am

➤ **School Accountability & Professional Learning Community:**

*Teams Grant:*

- 5<sup>th</sup> & Final Year Grant
- Danielson Training via TEAMS Grant

*SVSU Authorizer:*

- Board Curriculum Policy is needed for all
- Education Plan and Board Curriculum alignment will be the focus

➤ **School Level Updates, Requests & Concerns:**

- Student injury report
- Staff disability update
- Food Service Information

➤ **School Activities & Events:**

- Grandparent's Day November 20, 2014 11:00-3:00pm
- Rising Stars November 20, 2014 1:15pm

➤ **Technology Updates:**

Installed the Sonic Wall firewall at Dominican. Working with Merit to configure. The plan is that Dominican users will have their own access to the Internet and still maintain connectivity to servers at Nevada. Currently the users at Dominican go through the Nevada servers to access the Internet. The new setup will relieve the network traffic from Nevada and provide Dominican with their own access.

➤ **Facility Updates:**

- Parking lot has bubbled up and potholes are widening
- Update on removal of mold from gym and lower level classrooms
- Three fences are in need of repair.

Motion made to approve the principals/superintendent reports as presented. Motion made by President William Young III. Motion was seconded by Atty. Paul Green.

➤ **Roll Call Vote:**

Yeas: William Young, III, Atty. Paul Green, Dr. Deborah Smith-Pollard  
3 Yeas and 0 Nays

- The motion was approved

**Management Company Report: (Financial Report presented by Mrs. Lateefah Walker).**

- Mrs. Walker discussed financial business
  - Financials – Budget
  - Financials – Budget YTD
  - Financials – Budget vs. Actual

- Darnell and Meyering, P.C. presented the Audit report to the Board of Directors
- Board of Directors approve the 2013-2014 Audit report – Action Item

Motion made to approve the Management Company Financial Report. Motion made by President William Young II. Motion seconded by Atty. Paul Green.

➤ **Roll Call Vote:**

Yeas: William Young, III, Atty. Paul Green, Dr. Deborah Smith-Pollard  
3 Yeas and 0 Nays

- The motion was approved



**Management Company Report: (Management Company report presented by Mrs. Lateefah Walker).**

- Staff Updates

Motion made to approve the Management Company Report. Motion made by President William Young II. Motion seconded by Dr. Deborah Smith-Pollard.

➤ **Roll Call Vote:**

Yeas: William Young, III, Atty. Paul Green, Dr. Deborah Smith-Pollard

3 Yeas and 0 Nays

- The motion was approved

**President's Report: (presented by President William Young, III)**

- The Board of Director will continue further discussion regarding the Financial State of Winans Academy

**Adjournment:**

A motion was made to adjourn the meeting by board member President William Young III. Motion seconded by Atty. Paul Green.

Meeting was adjourned at 8:35 p.m.



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Dr. Deborah Smith-Pollard, Secretary